

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

ESTABLISHMENT – Finance Department – Kum.Ch. Hemalatha, Deputy Director -
Casual Leave Granted - Permission to go to Ongole (Anywhere) on L.T.C. – Orders –Issued.

FINANCE (OP.I) DEPARTMENT

G.O.Rt.No. 4787

Dated:12-12-2008
Read the following:

1. G.O.Ms.No.226, Finance (FW PC) Department dated 21-09-1996.
2. Cir.Memo.No.11818/48/A2/TA/2001, Finance (TA) Dept., dt.7.03.2002.
3. Application from Kum.Ch. Hemalatha, Deputy Director, Finance Department, dt. 11.12.2008.

ORDER

Kum. Ch. Hemalatha, Deputy Director, Finance Department is granted three days casual leave on 20th, 22nd and 23rd December, 2008 with permission to avail Optional Holidays on 24th and 26th December, 2008 and Public Holidays on 21st and 25th December, 2008.

2. In connection with the above leave and in terms of orders issued in the Government Order first and second read above, Kum. Ch. Hemalatha, Deputy Director is permitted to avail Leave Travel Concession to go to Ongole (Anywhere), during the block period 2007-2008. She is also permitted to perform break journey at Pulivendula on return.

3. Sanction is also accorded for payment of an advance of Rs.952/- (Rupees nine hundred and fifty two only) to Kum. Ch. Hemalatha, Deputy Director to meet the expenses for both inward and outward journeys, being 80% of total cost of journey.

4. The advance sanctioned above shall be debited to “ 2052 – Secretariat – General Services – 090 – Secretariat – S.H. (06) – Finance Department – 012 – Leave Travel Concession “ and shall be adjusted in full in the detailed Traveling Allowance Bill of the individual as per Rule 12 (g) of the Leave Travel Concession Rules.

5. Finance (Claims) Department shall draw and disburse the advance sanctioned above to the individual.

6. Necessary entries of the availment of Leave Travel Concession by Kum. Ch. Hemalatha, Deputy Director, have been recorded in the Service Register of the individual and the fact shall be certified in the bill in which the detailed T.A. is claimed.

7. Kum. Ch. Hemalatha, Deputy Director is requested to submit the detailed Traveling Allowance Bill along with used original journey tickets with in the prescribed time as per Government instructions in the reference second read above.

8. Certified that the individual has not availed Leave Travel Concession previously during this block period 2007-2008 (Anywhere).

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Y. RAMA KRISHNA
ADDITIONAL SECRETARY TO GOVERNMENT

To
The individual.
The Finance (Claims) Department.
Copy to:
The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.
SF/SC's.

//FORWARDED::BY ORDER//

SECTION OFFICER